



January 11, 2021

RE: Request for Letters of Interest – Fireworks Vendor Space for 2021

The Port of Cascade Locks (“Port”) is seeking Letters of Interest from individuals or firms who have experience in such retail sales and who may be interested in acting as the Port’s concessionaire for retail sale of fireworks on their Washington owned property adjacent to the Bridge of the Gods in an approximately 50 feet by 50 feet area. Letters of Interest received in response to this request will be compiled and used to inform the final development of a concessionaire agreement through a future procurement process. Please provide:

- Dates and Hours of Operation, parking proposals and ingress/egress plans to access the property.
- Coordination efforts required with the Washington Department of Transportation, the Skamania County Sheriff’s Office, other appropriate federal, state, or municipal entities.
- The rental rate or fee appropriate to compensate the Port for use of its space.
- The appropriate type and amount of insurance that should be obtained by the Port or on the Port’s behalf
- Any other items of value a vendor can provide to the Port and the Port’s community in Cascade Locks, Oregon

Letters should be addressed to Olga Kaganova, General Manager, Port of Cascade Locks, PO Box 307, 427 Portage Road, Cascade Locks, Oregon 97014. **Deadline for receipt of all letters is 5 pm on February 28, 2021.**

The Port acknowledges that Letters of Interest are being requested for information purposes only. Letters of Interest will in no way bind the submitter to any agreement generally, or to any specific information provided in the letter. Nor will the receipt of any Letter of Interest result in the award of any contract or other agreement by the Port.

All questions relating to this request for Letters of Interest may be directed to Olga Kaganova, General Manager, at (541) 374-2407.