

Port of Cascade Locks
Maintenance Worker 1
Job Description
Approved by Port Commission
10/17/13

APPROVED

Job Description

Maintenance Worker 1

Full Time Position
Non-Exempt
Hourly pay rate: \$15 to \$17 per hour
Plus fringe benefits

Supervision Received From: Maintenance and Construction Manager

General Hours of Work: Generally works Monday through Friday from 8 am to 5 pm. May be required to work weekends and evenings as work requires.

General Description of Duties: This position is expected to carry out a wide variety of semi-skilled and skilled tasks in support of the mission of the Port. Mowing, edging, trimming, cleaning rest rooms, repair of facilities and equipment, carpentry, weed control, room set up, remodeling, garbage collection, janitorial and a wide variety of other duties will be required based on need and the necessity of meeting the needs of Port customers. This position is expected to work fairly independent of full supervision and may at times lead a work crew or volunteers on assignments.

Examples of Tasks: Specific work tasks may include, but not be limited to the following.

1. Assist in the repair and or remodel of Port facilities.
2. Cleaning and general janitorial work on grounds and in buildings.
3. Help to install and take down tents.
4. Clean windows.
5. Set up rooms for meetings.
6. Trim and prune trees and hedges.

7. Janitorial work including the cleaning of urinals, toilets, showers, mops floors, replenish paper towels and toilet paper and performs other janitorial duties.
8. Replace lights on the bridge and other minor repair and maintenance work that may be required at the bridge.
9. Plow snow, sand roads.
10. Spread fertilizer, sprays herbicides, helps to maintain underground irrigation systems.
11. Operate power and manual hand tools, riding mowers, dump trucks; pick up trucks, front end loader and other equipment.
12. Other duties as may be assigned or necessary.

Other special requirements:

Must satisfactorily complete a pre-employment drug test, physical and criminal background check.

This position requires stamina and strength to perform physical labor on a regular basis. Requires occasional standing and walking for long periods of time. Requires lifting of up to 75 pounds. Some work may be done in cold, wet and highly inclement weather.

May be required to be on call anytime day or night.

Must possess or be able to obtain and maintain a valid Driver's License and operate job related equipment and vehicles..

Educational Requirements:

Must possess a high school diploma, GED or equivalent.

Evaluation: New employees will be evaluated at 30, 60 and 90 days and then at the end of the six month probationary period. All employees are evaluated at least annually.