

**PORT OF CASCADE LOCKS
2018-2019 BUDGET SCHEDULE
ADOPTED JANUARY 4, 2018**

January 4, 2018	Port Commissioners adopt 2018-2019 Budget schedule and priorities. Port Commissioners appoint the Budget Officer.
February 15, 2018	Port Commissioners appoint new Budget Committee members.
April 17, 2018 – 6pm/ City Hall	Budget Officer provides Budget orientation/training to Budget Committee. Budget Officer confirms Budget Committee’s meeting schedule to be published and distributed to the public. Budget Committee elects President and or Vice President.
April 25, 2018	Budget Officer publishes “ Notice of budget committee meeting(s) ” in Hood River news (no more than 30 days before or less than 5) and posts the schedule of Budget Committee meetings on the Port’s website. (Send to paper 4/20/18).
May 8, 2018- 6 pm / City Hall	Budget Committee meeting - read Budget message and facilitate Budget discussion. (Meeting 1).
May 14, 2018	Budget Officer files a copy of the Budget documents in the Administration office and makes Budget documents available for public inspection.
May 15, 2018 - 6 pm/City Hall	Budget Committee meeting - Public comment heard. Budget Committee approves Fiscal year 2018-2019 budget (Meeting 2).
May 22, 2018 - 6 pm/ City Hall	Budget Committee meeting - Public comment heard. Budget Committee approves Fiscal year 2018-2019 budget (Optional Meeting 3).
May 20, 2018	Budget Officer publishes “ <i>Notice of Budget Hearing and Financial Summary</i> ” (LB1). Send to paper 5/25/2018 .
June 21, 2018 – 6 pm/ City Hall	Port Commission Public hearing on proposed budget, enacts resolutions to adopt fiscal year Budget for 2018-2019, make appropriations, and imposes and categorizes taxes and approves supplemental Budget.
June 30, 2018	Budget Officer submits tax certification and Budget documents to the county assessor by July 15 th .

