

**PORT OF CASCADE LOCKS  
2017-2018 BUDGET SCHEDULE  
ADOPTED JANUARY 5, 2017**

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| <b>January 5, 2017</b>                 | Port Commissioners adopt 2017-2018 Budget schedule and priorities. Port Commissioners appoint the Budget Officer.   |
| <b>February 16, 2017</b>               | Port Commissioners appoint new Budget Committee members.  |
| <b>April 17, 2017 – 6pm/House 3</b>    | Budget Officer provides Budget orientation/training to Budget Committee.<br>Budget Officer confirms Budget Committee’s meeting schedule to be published and distributed to the public. Budget Committee elects President and or Vice President.       |
| <b>April 21, 2017</b>                  | Budget Officer publishes “ <b>Notice of budget committee meeting(s)</b> ” in Hood River news (no more than 30 days before or less than 5) and posts the schedule of Budget Committee meetings on the Port’s website. (Send to paper <b>4/21/17</b> ). |
| <b>May 8, 2017- 6 pm /House 3</b>      | Budget Committee meeting - read Budget message and facilitate Budget discussion. (Meeting 1).   |
| <b>May 15, 2017</b>                    | Budget Officer files a copy of the Budget documents in the Administration office and makes Budget documents available for public inspection.  |
| <b>May 15, 2017 - 6 pm/City Hall</b>   | Budget Committee meeting - Public comment heard. Budget Committee approves Fiscal year 2017-2018 budget (Meeting 2).  |
| <b>May 22, 2017 - 6 pm/House 3</b>     | Budget Committee meeting - Public comment heard. Budget Committee approves Fiscal year 2017-2018 budget (Optional Meeting 3).   |
| <b>May 25, 2017</b>                    | Budget Officer publishes “ <i>Notice of Budget Hearing and Financial Summary</i> ” (LB1). Send to paper <b>5/25/2017</b> .  |
| <b>June 15, 2017 – 6 pm/ City Hall</b> | Port Commission Public hearing on proposed budget, enacts resolutions to adopt fiscal year Budget for 2017-2018, make appropriations, and imposes and categorizes taxes and approves supplemental Budget.   |
| <b>June 30, 2017</b>                   | Budget Officer submits tax certification and Budget documents to the county assessor by July 15 <sup>th</sup> .   |