

ADOPTED JANUARY 7, 2016 PORT OF CASCADE LOCKS 2016-2017 BUDGET SCHEDULE

January 7, 2016	Port Commissioners adopt 2016-2017 Budget schedule and priorities. Port Commissioners appoint the Budget Officer.
February 18, 2016	Port Commissioners appoint new Budget Committee members (fill 4 Vacancies).
April 14, 2016 – 6pm/House 3	Budget Officer provides Budget orientation/training to Budget Committee. Budget Officer confirms Budget Committee’s meeting schedule to be published and distributed to the public. Budget Committee elects President and or Vice President.
April 22, 2016	Budget Officer publishes “ Notice of budget committee meeting(s) ” in Hood River news (no more than 30 days before or less than 5) and posts the schedule of Budget Committee meetings on the Port’s website. (Send to paper 4/22/16).
May 9, 2016- 6 pm /House 3	Budget Committee meeting - read Budget message and facilitate Budget discussion. (Meeting 1).
May 13, 2016	Budget Officer files a copy of the Budget documents in the Administration office and makes Budget documents available for public inspection.
May 16, 2016 - 6 pm/City Hall	Budget Committee meeting - Public comment heard. Budget Committee approves Fiscal year 2016-2017 budget (Meeting 2).
May 26, 2016 - 6 pm/City Hall	Budget Committee meeting - Public comment heard. Budget Committee approves Fiscal year 2016-2017 budget (Optional Meeting 3).
May 27, 2016	Budget Officer publishes “ <i>Notice of Budget Hearing and Financial Summary</i> ” (LB1). Send to paper 5/27/2016 .
June 16, 2016 – 6 pm/ City Hall	Port Commission Public hearing on proposed budget, enacts resolutions to adopt fiscal year Budget for 2016-2017, make appropriations, and imposes and categorizes taxes and approves supplemental Budget.
June 30, 2016	Budget Officer submits tax certification and Budget documents to the county assessor by July 15 th .