



PUBLIC MEETING: Port Commission Meeting

DATE: Thursday, **June 15, 2023, 6 PM**

LOCATION: Cascade Locks City Hall **Library** 140 Wa Na Pa St, Cascade Locks, OR 97014

<https://us02web.zoom.us/j/85806615790>

AGENDA

- 1) Commission meeting called to order
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Modifications, Additions and Changes to the Agenda
 - d. Declarations of Potential Conflicts of Interest
- 2) Public Comment (Speakers may be limited to three (3) minutes)
- 3) Open Public Hearing for Budget 2023-2024 – Commission President Groves
- 4) Presentations
 - a. Bridge of the Gods Trailhead Parking Lot Update – Darrin Eckman
 - b. Legislative Update – Mark Johnson
 - i. Adopt Grant Application Resolution 2023-5 – [Page 4](#)
- 5) Consent Agenda (***)Consent Agenda may be approved in its entirety in a single motion. Items are considered routine. Any Commissioner may take a motion to remove any items from the Consent Agenda for individual discussion).
 - a. Approval of minutes for Special Commission Meeting from June 6, 2023 – [Page 5](#)
 - b. Ratification of bills in the amount of \$65,128.08 – [Page 7](#)
 - c. Approval of payroll for 6/5/2023 in the amount of \$41,610.80
- 6) General Manager Report
- 7) Commissioner and Sub-Committee Reports
- 8) Business Action Items
 - a. Adopt 2023-2024 Budget Resolution 2023-3 – [Page 8](#)
 - b. Adopt Budget Adjustment Resolution 2023-4 – [Page 31](#)
 - c. Approve to the Port General Manager as a signer on the Umpqua Banking Account
- 9) Executive Session under ORS.192.660(2)(h) Legal counsel regarding litigation or litigation likely to be filed
- 10) Adjournment

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Port of Cascade Locks will be held on June 15, 2023 at 6:00 pm at City of Cascade Locks City Hall Cascade Locks, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2023 as approved by the Port of Cascade Locks Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at Port Administration Office, between the hours of 9:00 a.m. and 4:00 p.m. This budget is for an X annual biennial budget period. This budget was prepared on a basis of accounting that is X the same as different than used the preceding year. If different, the major changes and their effect on the budget are:

Contact: Chuck Mosher

Telephone: 541-374-2403

Email: cmosher@portofcascadelocks.org

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2021-2022	Adopted Budget This Year 2022-2023	Approved Budget Next Year 2023-2024
Beginning Fund Balance/Net Working Capital	3,007,636	3,775,450	8,589,482
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	4,377,393	4,952,535	5,667,730
Federal, State and All Other Grants, Gifts, Allocations and Donations	294,746	4,196,091	8,768,000
Revenue from Bonds and Other Debt	6,273,866	1,000,000	0
Interfund Transfers / Internal Service Reimbursements	0	0	0
All Other Resources Except Property Taxes	72,628	65,199	177,000
Property Taxes Estimated to be Received	4,871	4,500	4,900
Total Resources	14,031,140	13,993,775	23,207,112

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	1,163,987	1,446,045	1,812,889
Materials and Services	1,421,504	2,104,590	2,683,851
Capital Outlay	939,218	7,086,906	10,629,000
Debt Service	4,827,109	1,043,787	1,482,553
Interfund Transfers	0	0	0
Contingencies	0	907,311	900,000
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	5,679,322	1,405,136	5,698,819
Total Requirements	14,031,140	13,993,775	23,207,112

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
Admin	1,476,184	1,035,906	1,352,634
FTE	8.00	8.00	8.00
General Operations	84,739	575,015	1,528,663
FTE	1.00	3.00	6.00
MPRA - Other	11,795	444,486	0
FTE	0.25	3.00	0.00
Toll Bridge	610,824	808,815	728,927
FTE	6.00	6.00	6.00
Commercial Properties	165,763	319,904	204,200
FTE	1.00	1.00	0.00
Campground	26,280	55,297	167,450
FTE	0.10	0.25	0.00
Marina	19,627	29,878	73,130
FTE	0.10	0.25	0.00
Sternwheeler	15,633	68,843	533,227
FTE	0.00	0.10	4.50
MPRA - Events	64,045	89,685	87,209
FTE	1.00	1.00	1.00
MPRA - Parking/Security	110,601	75,082	71,300
FTE	0.50	1.00	1.00
Development	939,218	5,839,630	9,674,000
FTE	0.00	0.00	0.00
Non-Allocated	4,827,109	4,651,234	8,786,372
FTE	0.00	0.00	0.00
Total Requirements	8,351,818	13,993,775	23,207,112
Total FTE	18	24	27

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *			

PROPERTY TAX LEVIES			
	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit .0256 per \$1,000)	.0256	.0256	.0256

Local Option Levy			
Levy For General Obligation Bonds			

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds		
Other Borrowings	\$14,546,665	\$905,175
Total	\$14,546,665	\$905,175

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet or add sheets. You may delete unused lines.

**RESOLUTION 2023-5
AUTHORIZING APPLICATION FOR GRANT**

RESOLUTION NO. 2023-5

) IN THE MATTER OF AUTHORIZING THE
) Port of Cascade Locks TO APPLY FOR A LOCAL
) GOVERNMENT GRANT FROM THE OREGON
) PARKS AND RECREATION DEPARTMENT FOR
) Restrooms
) AT Bridge of the Gods Trailhead Parking Area) AND
) DELEGATING AUTHORITY TO
) THE Port President TO SIGN THE APPLICATION.

WHEREAS, the Oregon Parks and Recreation Department is accepting applications for the Local Government Grant Program; and

WHEREAS, the Port of Cascade Locks desires to participate in this grant program to the greatest extent possible as a means of providing needed park and recreation acquisitions, improvements and enhancements; and

WHEREAS, **Port of Cascade Locks Commissioners** have identified Full Service Restroom improvements at Bridge of the Gods Trailhead Parking Area as a high priority need in Cascade Locks and the Gorge; and

WHEREAS, the development of full-service restrooms are a critical need in the area; and

WHEREAS, the Port of Cascade Locks has available local matching funds to fulfill its share of obligation related to this grant application should the grant funds be awarded; and

WHEREAS, the Port of Cascade Locks will provide adequate funding for on-going operations and maintenance of this park and recreation facility should the grant funds be awarded; and

NOW, THEREFORE, BE IT RESOLVED BY THE Commissioners OF THE Port of Cascade Locks AS FOLLOWS:

Section 1: The Port Commission) demonstrates its support for the submittal of a grant application to the Oregon Park and Recreation Department for Restroom development at Bridge of the Gods Trailhead

Section 2: This Resolution shall be effective following its adoption by the Port of Cascade Locks Commission

Passed by the Port of Cascade Locks Commission this 15th of June, 2023

ATTEST:

(Authorized Official's Name and Title)

(Staff Member's Name and Title)



PUBLIC MEETING: Port Special Commission Meeting

DATE: Thursday **June 6, 2023, 4 PM**

LOCATION: <https://us02web.zoom.us/j/85806615790>

MINUTES

1) Commission meeting called to order 4:05 PM

a. Roll Call

- i. President Groves
- ii. Vice-President Lorang
- iii. Commissioner Caldwell
- iv. Commissioner Stipan (excused)
- v. Commissioner Bump
- vi. Members of the Staff – GM Jeremiah Blue, Accountant Chuck Mosher, Secretary Keriane Stocker
- vii. Members of the Public – Hallie Ballou (Windermere Real Estate Agent); Zoom Attendees – Carrie Klute

b. Modifications, Additions and Changes to the Agenda

c. Declarations of Potential Conflicts of Interest

- i. P Groves asks whether VP Lorang considers this discussion a potential conflict of interest as VP Lorang has expressed an interest in tiny homes and works for a company that makes trailers for tiny homes. VP Lorang replies that he does not feel it is a potential conflict of interest as the business item does not involve tiny homes.

2) Business Action Items

a. Consider Potential Purchase of Property on Harvey Road

- i. P Groves states that with special meetings of this type of nature the Commission will usually promptly go into executive session. GM Blue asks whether the Commission is okay with commissioner-elect Carrie Klute staying during executive session. The Commission states that they are okay with it.

3) Executive Session under ORS 192.660(2)(e) Real Property Negotiations

- a. Recess from Regular Session, into Executive Session at 4:07 pm
- b. Recess out of Executive Session, into Regular Session at 4:45 pm

VP LORANG MAKES A MOTION TO PROCEED ON THE POTENTIAL PURCHASE OF THE PROPERTY ON HARVEY ROAD, NOT TO EXCEED THE FULL-PRICE OFFER OF \$249,000, WITH MONEY COMING OUT OF CONTINGENCY AND TO ALLOW JEREMIAH (BLUE, GM) AND HALLIE (BALLOU) TO NEGOTIATION WITH THE SELLER, AND HAVE THE COMMISSION PRESIDENT SIGN; C CALDWELL SECONDS; Passed Unanimously

4) Adjournment 4:49 pm

Port of Cascade Locks

Port Commission President
Jess Groves

Port Commission Secretary/Treasurer
Joeinne Caldwell

Date Signed

Date Signed

Port of Cascade Locks
 Bill List
 From 5-27-2023
 To 6-9-2023

A Life With Trees	Remove Hangers in Marine Park	2,500.00
Alfonso Barron	Expenses Report	40.00
Brittany Berge	Expenses Report	313.40
Century Link	Phone Service	89.72
Chuck Mosher	Expenses Report	134.99
Cingular	Phone Service	380.31
City - Cascade Locks	Electrical Water - for Harvey Rd Project	24,826.32
City - Cascade Locks	Utilities	8,888.36
Coburn Electric	New Pole Light Installed	2,089.66
Elyzabeth Nagode	Camp Host	400.00
ERS	Manlift Rental	1,237.54
Gorge Building Supply	Maint Supplies	159.28
Gorge Networks	Phone Service & Broadband	789.35
Hood River Supply	Maint Supplies	264.07
Jeanetta Blue	Expenses Report	311.40
Joanne Willace	Expenses Report	40.00
John Blackwell	Expenses Report	40.00
Karen Carter	Camp Host	1,000.00
Keriane Stocker	Expenses Report	136.84
Melissa Warren	Expenses Report	455.14
NAPA Gorge Auto Parts	Maint Supplies	366.17
Neal Creek Forest Products	Chips for the Park Playground	1,812.00
ONSITE Supply House	Maint Supplies	297.16
Oregon Department of Revenue	Payroll Taxes	3,412.06
Parker Nelson	Expenses Report	40.00
PED LLC	Polish Pavilion Floor	300.00
Ridgeline Plumbing	Install Heat Pump Water Heater in Incubator Space	1,390.25
Staples Business Advantage	Office Supplies	9.26
STV Incorated	Engineering BOG	3,851.12
Todd Mohr	Expenses Report	100.00
United States Treasury	Payroll Taxes	9,453.68
	TOTAL	<u><u>\$ 65,128.08</u></u>

**PORT OF CASCADE LOCKS
CASCADE LOCKS, OREGON**

RESOLUTION 2023-3

**A RESOLUTION BY THE PORT OF CASCADE LOCKS PORT COMMISSION
ADOPTING THE 2023-2024 BUDGET, MAKING APPROPRIATIONS, IMPOSING
PROPERTY TAXES FOR THE YEAR 2023-2024 AND ADOPTING CERTAIN
POLICIES**

BE IT RESOLVED that the Port Commission of the Port of Cascade Locks hereby adopts the budget for fiscal year 2023-2024 in the total of \$23,207,112 now on file at the Port of Cascade Locks in Cascade Locks, Oregon.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2023, and for the purposes shown below are hereby appropriated.

Administration	\$ 1,352,634
General	\$ 1,528,663
Toll Bridge	\$ 728,927
Commercial Properties	\$ 204,200
Campground	\$ 167,450
Marina	\$ 73,130
Sternwheeler	\$ 533,227
MPRA - Events	\$ 87,209
MPRA – Parking/Security	\$ 71,300
Development	\$ 9,674,000
Capital Outlay	\$ 705,000
Debt Service	\$ 1,482,553
Contingency	<u>\$ 900,000</u>
Total Appropriations, All Funds	<u>\$17,423,793</u>
Reserve for Future Expenditure	\$1,157,300
Unappropriated Ending Fund Balance	<u>\$4,541,519</u>
Total Unappropriated	<u>\$5,698,819</u>
Total Adopted Budget	<u>\$23,207,112</u>

IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all property within the district for the tax year 2023-2024.

0.0256 per \$1,000 of assessed value for permanent tax rate.

CATEGORIZING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all property within the district for tax year 2023-2024.

Subject to the General Government Limitation \$.0256/\$1,000.

BE IT RESOLVED that the modified Salary Range and Position Grouping policy be formally incorporated with the adoption of the 2023-2024 Budget and implemented.

BE IT RESOLVED that the Port staff is directed to apply and utilize as many grants and grant sources as possible to carry forward the Strategic Business Plan of the Port.

The above Resolution statements were approved and declared adopted on this 15th day of June 2023.

BY: _____
 Jess Groves, President

BY: _____
 Joeinne Caldwell, Sec/Treas.

Port of Cascade Locks Approved Budget Fiscal Year 2023-24



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Budget Committee Members

Citizen Member – Albert Nance

Citizen Member – Diana Reedy Vanwinkle

Citizen Member – Donna Mohr

Board President – Jess Groves

Vice President – Brad Lorang

Secretary Treasurer – Joeinne Caldwell

Board Member – Dean Bump

Board Member – John Stipan

Staff

Interim General Manager – Jeremiah Blue

Budget Officer & Accountant– Chuck Mosher

Accounting Specialist – Melissa Warren

Budget Message

We are pleased to present the FY 2024 Proposed Budget. The budget is the organization's primary policy tool, reflecting programs and services to be offered to the community for the coming fiscal year, aligned with the estimated resources and costs to complete the work.

In years past the budget has been developed with three funds: the General Fund, the Development Fund, and the Reserve Fund. The way these funds were presented for the budget is not consistent with the way the accounting records are set up or how the audited financial statements report the information. We have decided to combine all the funds into the general fund moving forward. The development fund has been added as a department within the general fund and the reserve amounts have also been added as a line-item titled "Reserve for Future Expenditure".

The budget as it is proposed assumes that most existing services will continue at current levels. Significant changes in service levels for FY 2024 include:

- General/other and Marine Park and Recreational Areas-Other were combined as General in this budget. Most of these expenses relate to maintenance of parks or other facilities. Capital expenditures for this general department is \$125,000 for the Visitors Center and \$150,000 for a new backhoe.
- Credit card fees are now budgeted separately from contract services.
- The Campground has \$115,000 in the budget for upgrades of water and electrical.
- Sternwheeler is budgeted for operating 4 days a week for 5 months out of the year.
- For development there is:
 - Legislative appropriations for \$2.4 million for business park infrastructure.
 - Bridge strengthening grant for \$6 million.
 - Bridge of the God Trailhead grant \$178,000.
 - Cascade Locks trail system grant \$140,000.
 - ARPA funds to spend \$960,000.
- Debt service payments have increased to \$1,448,553 as follows:
 - Business Park Road Improvements \$17,861.
 - Herman Creek Flex 1 \$56,231.
 - Herman Creek Flex 2 & 4 Draw down interest payment \$136,000 and annual principal and interest payments of \$146,575.
 - Business Park Flex 5 pFriem \$394,650.
 - Business Park Flex 6 Drawn down interest payment \$311,000 and \$369,000 annual principal and interest payments.
 - Truck payment \$17,236.
- Reserves of \$705,000 will be spent as follows:
 - Bridge 15 year plan \$200,000.

- ODOT Bridge Work \$505,000.
- Reserves for future expenditures are \$1,157,300.
 - Bridge Reserve \$744,122
 - Debt Reserve \$408,500
 - Vehicle Reserve \$4,678
- Unappropriated ending fund balance of \$4,626,019.

An important aspect of municipal operations is comparing your resources without the beginning balance (new resources) to your operating requirements. This would include personnel, materials and services, and required debt service. For the current year, operating requirements exceed new resources by a notable amount of \$45,163. This is not particularly discouraging considering this year includes \$447,000 in one-time interest payments. Without those interest payments, the operating margin will substantially increase next year.

The Port operates on a balanced budget where resources including revenues and beginning balance are equal to or are more than total requirements. In the budget presented resources exceed requirements by \$4,626,019.

In closing the proposed budget has been a team effort, involving all departments. Special credit goes to Chuck Mosher and Melissa Warren for their work on preparing this proposed budget.

Sincerely,

Jeremiah Blue
Interim General Manager

Changes by the budget committee:

\$500 Increase in Camping advertising

\$50,000 Increase in Marina for dredging

\$34,000 Increase in Non-Allocated Debt Service to pay off Business Park Road Improvement loan.

Ending Fund Balance was lowered to allow for the above changes.

General Fund

General Fund Summary	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Proposed	2023-24 Approved
Resources						
Beginning Balance	1,582,609	3,007,636	3,775,450	5,679,322	8,589,482	8,589,482
Property Taxes	4,503	4,871	4,500	4,930	4,900	4,900
Bridge Tolls	2,614,827	2,667,533	3,330,000	3,201,590	3,330,000	3,330,000
Leases, Rents, and Fees	826,028	1,709,860	1,622,535	1,188,077	2,337,730	2,337,730
Miscellaneous Revenue	23,439	31,713	30,000	80,366	45,000	45,000
Grants & Restricted	330,736	294,746	4,196,091	1,308,618	8,768,000	8,768,000
Loan Proceeds	4,796,329	6,273,866	1,000,000	1,000,000	-	-
Loan Prepayments	257,394	275,000	35,199	35,199	-	-
Interest Income	31,989	47,834	-	130,313	132,000	132,000
Gain (Loss) on Sale of Assets	68,073	(281,919)	-	295,220	-	-
Total Resources	10,535,927	14,031,140	13,993,775	12,923,635	23,207,112	23,207,112
Requirements						
Salaries and Wages	788,206	893,533	1,041,152	963,673	1,235,814	1,235,814
Payroll Taxes & EE Benefits	340,036	270,454	404,893	350,640	577,075	577,075
Personnel Services	1,128,242	1,163,987	1,446,045	1,314,313	1,812,889	1,812,889
Full Time Equivalent (FTE)	-	-	-	-	26	26

General Fund Summary	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Proposed	2023-24 Approved
Employee Recognition	-	-	3,400	-	3,500	3,500
Insurance	198,042	266,491	281,177	214,084	474,300	474,300
Promotion and Advertising	10,940	10,280	5,950	12,042	45,300	45,800
Office Expenses	11,316	10,637	8,450	18,869	20,000	20,000
IT & Monitoring	67,333	66,029	84,547	82,988	92,000	92,000
Credit Card Fees	-	-	-	-	144,441	144,441
Dues & Subscriptions	17,320	23,115	23,704	29,398	35,120	35,120
Repairs & Maintenance	44,441	90,849	146,700	74,216	426,000	426,000
Supplies and Small Tools	54,287	111,554	87,390	80,542	60,250	60,250
Utilities and Communication	94,673	119,998	98,444	154,598	212,540	212,540
Legal Fees	92,689	325,120	390,000	115,013	325,000	325,000
Professional Services	125,513	90,950	81,500	28,945	-	-
Contracted Services	223,045	126,007	646,880	313,903	547,500	597,500
Licenses & Fees	40,944	66,412	63,499	81,247	73,200	73,200
Community Services	80,769	51,622	53,600	57,688	53,600	53,600
Travel and Meetings	22,651	35,779	76,400	47,229	57,100	57,100
Education	5,670	8,030	20,200	17,551	21,000	21,000
Leases and Rents	11,787	12,447	12,500	22,926	13,500	13,500
Taxes	3,718	4,488	7,000	7,804	9,500	9,500
Miscellaneous	(8,713)	1,696	13,249	1,151	19,500	19,500
Materials & Services	1,096,425	1,421,504	2,104,590	1,360,194	2,633,351	2,683,851
Capital Outlay	5,195,218	939,218	7,086,906	1,186,931	10,629,000	10,629,000
Debt Service	108,406	4,827,109	1,043,787	472,715	1,448,553	1,482,553
Contingency	-	-	907,311	-	900,000	900,000
Reserver for Future Expenditure	-	-	1,015,530	-	1,157,300	1,157,300
Unappropriated Ending Fund Balance	-	-	389,606	-	4,626,019	4,541,519
Total Requirements	7,528,291	8,351,818	13,993,775	4,334,153	23,207,112	23,207,112
Resources less Requirements	3,007,636	5,679,322	-	8,589,482	-	-

Administration

General Fund: Administration

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Proposed	2023-24 Approved
Resources						
Property Taxes	4,503	4,871	4,500	4,930	4,900	4,900
Leases, Rents, and Fees	8,343	58,134	-	35,128	-	-
Miscellaneous Revenue	21,615	12,418	15,000	5,249	30,000	30,000
Grants & Restricted	283,986	294,746	50,000	-	50,000	50,000
Interest Income	8,017	14,291	-	124,435	132,000	132,000
Gain (Loss) on Sale of Assets	70,377	-	-	-	-	-
Total Resources	396,841	384,460	69,500	169,742	216,900	216,900
Requirements						
Salaries and Wages	496,187	494,521	414,029	386,922	465,677	465,677
Payroll Taxes & EE Benefits	249,724	175,607	161,011	168,583	221,257	221,257
Personnel Services	745,911	670,128	575,040	555,505	686,934	686,934
Full Time Equivalent (FTE)					8	8
Employee Recognition	-	-	3,400	-	3,500	3,500
Insurance	52,603	45,402	58,587	45,985	-	-
Promotion and Advertising	2,168	2,468	-	-	-	-
Office Expenses	8,092	7,063	1,000	12,031	15,000	15,000
IT & Monitoring	59,538	60,959	67,539	62,017	80,000	80,000
Credit Card Fees	-	-	-	-	-	-
Dues & Subscriptions	16,303	22,362	2,640	6,348	8,500	8,500
Repairs & Maintenance	24,625	18,599	1,000	-	1,000	1,000
Supplies and Small Tools	39,642	77,128	11,500	5,116	6,000	6,000
Utilities and Communication	68,763	78,037	35,000	24,598	52,300	52,300
Legal Fees	92,439	325,120	70,000	115,013	325,000	325,000
Professional Services	73,774	(4,838)	-	3,221	-	-
Contracted Services	72,632	90,098	144,800	98,796	100,000	100,000
Licenses & Fees	36,367	40,560	13,000	7,022	8,000	8,000
Community Services	78,590	-	-	3,960	-	-
Travel and Meetings	19,273	22,638	39,400	39,222	44,400	44,400
Education	5,670	7,073	18,000	16,676	18,000	18,000
Leases and Rents	11,787	12,447	-	9,856	-	-
Taxes	537	-	-	-	-	-
Miscellaneous	461	940	5,000	406	4,000	4,000
Materials & Services	663,264	806,056	470,866	450,267	665,700	665,700
Capital Outlay	-	-	45,000	-	-	-
Capital Outlay	-	-	45,000	-	-	-
Total Requirements	1,409,175	1,476,184	1,090,906	1,005,772	1,352,634	1,352,634
Resources less Requirements	(1,012,334)	(1,091,724)	(1,021,406)	(836,030)	(1,135,734)	(1,135,734)

General Operations

General Fund: General Operations

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Proposed	2023-24 Approved
Resources						
Leases, Rents, and Fees	-	2,643	-	1,465	-	-
Miscellaneous Revenue	-	7	15,000	1,868	15,000	15,000
Grants & Restricted	-	-	-	8,618	-	-
Interest Income	-	111	-	-	-	-
Total Resources	-	2,761	15,000	11,951	15,000	15,000
Requirements						
Salaries and Wages	-	19,180	62,536	141,656	323,337	323,337
Payroll Taxes & EE Benefits	-	3,119	24,319	74,372	147,086	147,086
Personnel Services	-	22,299	86,855	216,028	470,423	470,423
Full Time Equivalent (FTE)					6.0	
Insurance	-	-	-	-	83,000	83,000
Promotion and Advertising	-	-	1,000	84	1,000	1,000
Office Expenses	-	144	500	1,190	-	-
IT & Monitoring	-	-	-	780	-	-
Dues & Subscriptions	-	-	19,360	20,077	20,000	20,000
Repairs & Maintenance	-	-	1,000	14,387	287,500	287,500
Supplies and Small Tools	-	325	3,000	52,751	21,000	21,000
Utilities and Communication	-	347	-	47,084	67,640	67,640
Legal Fees	250	-	320,000	-	-	-
Professional Services	-	-	11,500	-	-	-
Contracted Services	-	3,230	53,200	109,268	222,000	222,000
Licenses & Fees	-	1,560	-	1,871	-	-
Community Services	-	44,317	53,600	53,728	53,600	53,600
Travel and Meetings	-	12,517	24,000	5,737	10,000	10,000
Education	-	-	-	768	2,000	2,000
Leases and Rents	-	-	-	-	13,500	13,500
Miscellaneous	-	-	5,000	485	2,000	2,000
Materials & Services	250	62,440	492,160	308,210	783,240	783,240
Capital Outlay	-	-	-	-	275,000	275,000
Capital Outlay	-	-	-	-	275,000	275,000
Total Requirements	250	84,739	579,015	524,238	1,528,663	1,528,663
Resources less Requirements	(250)	(81,978)	(564,015)	(512,287)	(1,513,663)	(1,513,663)

Marine Park and Recreational Areas – Other

General Fund: MPRA - Other	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Proposed	2023-24 Approved
Resources						
Grants & Restricted	-	-	3,500	-	-	-
Total Resources	-	-	3,500	-	-	-
Requirements						
Salaries and Wages	-	10,044	191,692	74,680	-	-
Payroll Taxes & EE Benefits	-	1,751	74,547	13,452	-	-
Personnel Services	-	11,795	266,239	88,132	-	-
Full Time Equivalent (FTE)						
Insurance	-	-	13,333	-	-	-
Office Expenses	-	-	1,000	-	-	-
Repairs & Maintenance	-	-	27,500	3,588	-	-
Supplies and Small Tools	-	-	52,425	2,196	-	-
Utilities and Communication	-	-	22,000	-	-	-
Contracted Services	-	-	49,489	-	-	-
Licenses & Fees	-	-	-	360	-	-
Travel and Meetings	-	-	-	1,490	-	-
Leases and Rents	-	-	12,500	-	-	-
Materials & Services	-	-	178,247	7,634	-	-
Total Requirements	-	11,795	444,486	95,766	-	-
Resources less Requirements	-	(11,795)	(440,986)	(95,766)	-	-

Toll Bridge

General Fund: Toll Bridge

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Proposed	2023-24 Approved
Resources						
Bridge Tolls	2,614,827	2,667,533	3,330,000	3,201,590	3,330,000	3,330,000
Leases, Rents, and Fees	208	309	-	-	-	-
Miscellaneous Revenue	-	14,599	-	-	-	-
Total Resources	2,615,035	2,682,441	3,330,000	3,201,590	3,330,000	3,330,000
Requirements						
Salaries and Wages	232,975	256,242	231,258	240,150	212,507	212,507
Payroll Taxes & EE Benefits	82,354	73,258	89,934	71,987	90,020	90,020
Personnel Services	315,329	329,500	321,192	312,137	302,527	302,527
Full Time Equivalent (FTE)					6	
Insurance	126,285	184,384	161,838	127,207	185,000	185,000
Promotion and Advertising	225	791	450	-	-	-
Office Expenses	2,767	2,113	2,600	4,951	-	-
IT & Monitoring	645	1,170	1,400	780	1,500	1,500
Credit Card Fees	-	-	-	-	59,400	59,400
Dues & Subscriptions	859	595	1,200	-	500	500
Repairs & Maintenance	14,980	39,611	44,000	7,150	45,000	45,000
Supplies and Small Tools	2,077	12,565	2,600	4,208	2,000	2,000
Utilities and Communication	6,781	5,968	9,044	8,570	12,000	12,000
Professional Services	30,508	26,554	70,000	21,524	-	-
Contracted Services	142,778	5,846	146,000	78,698	70,000	70,000
Licenses & Fees	-	991	35,991	39,596	50,000	50,000
Community Services	80	-	-	-	-	-
Travel and Meetings	3,378	516	10,500	889	-	-
Education	-	-	1,500	-	-	-
Miscellaneous	(9,284)	220	500	170	1,000	1,000
Materials & Services	322,079	281,324	487,623	293,743	426,400	426,400
Total Requirements	637,408	610,824	808,815	605,880	728,927	728,927
Resources less Requirements	1,977,627	2,071,617	2,521,185	2,595,710	2,601,073	2,601,073

Commercial Properties

General Fund: Commercial Properties

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Proposed	2023-24 Approved
Resources						
Leases, Rents, and Fees	591,348	1,275,604	1,200,535	789,544	1,487,322	1,487,322
Miscellaneous Revenue	79	3,721	-	72,994	-	-
Grants & Restricted	39,000	-	-	-	-	-
Interest Income	23,972	33,432	-	5,878	-	-
Gain (Loss) on Sale of Assets	(2,304)	(281,919)	-	295,220	-	-
Total Resources	652,095	1,030,838	1,200,535	1,163,636	1,487,322	1,487,322
Requirements						
Salaries and Wages	29,998	45,397	29,161	43,072	-	-
Payroll Taxes & EE Benefits	4,592	7,265	12,876	8,339	-	-
Personnel Services	34,590	52,662	42,037	51,411	-	-
Full Time Equivalent (FTE)					-	-
Insurance	19,154	36,316	27,000	37,692	40,000	40,000
Promotion and Advertising	-	4,380	500	10,949	23,000	23,000
Office Expenses	-	-	500	-	-	-
IT & Monitoring	7,150	3,900	7,065	4,344	8,000	8,000
Dues & Subscriptions	158	158	-	379	500	500
Repairs & Maintenance	2,128	21,122	61,000	46,213	75,000	75,000
Supplies and Small Tools	3,832	6,085	12,400	6,234	8,000	8,000
Utilities and Communication	2,670	14,203	8,500	37,940	49,200	49,200
Professional Services	19,388	3,634	-	4,200	-	-
Contracted Services	1,880	10,507	91,000	-	-	-
Licenses & Fees	1,178	11,503	5,000	2,807	-	-
Community Services	1,484	-	-	-	-	-
Education	-	957	-	-	-	-
Miscellaneous	-	336	-	-	500	500
Materials & Services	59,022	113,101	212,965	150,758	204,200	204,200
Total Requirements	93,612	165,763	255,002	202,169	204,200	204,200
Resources less Requirements	558,483	865,075	945,533	961,467	1,283,122	1,283,122

Campground

General Fund: Campground

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Proposed	2023-24 Approved
Resources						
Leases, Rents, and Fees	66,503	93,548	65,000	82,423	95,000	95,000
Total Resources	66,503	93,548	65,000	82,423	95,000	95,000
Requirements						
Salaries and Wages	144	1,171	6,610	466	-	-
Payroll Taxes & EE Benefits	22	121	2,570	85	-	-
Personnel Services	166	1,292	9,180	551	-	-
Full Time Equivalent (FTE)					-	-
Insurance	-	-	144	-	-	-
Promotion and Advertising	504	504	-	-	-	500
Office Expenses	339	591	1,000	348	1,000	1,000
IT & Monitoring	-	-	4,800	-	-	-
Credit Card Fees	-	-	-	-	9,500	9,500
Dues & Subscriptions	-	-	504	624	550	550
Repairs & Maintenance	443	-	4,500	1,430	4,500	4,500
Supplies and Small Tools	788	388	1,000	469	1,000	1,000
Utilities and Communication	8,076	8,890	9,700	8,501	12,000	12,000
Contracted Services	3,355	5,339	12,800	4,865	11,000	11,000
Licenses & Fees	399	4,788	4,669	4,309	2,400	2,400
Taxes	3,181	4,488	7,000	7,804	9,500	9,500
Miscellaneous	-	-	-	-	500	500
Materials & Services	17,085	24,988	46,117	28,350	51,950	52,450
Capital Outlay	-	-	-	-	115,000	115,000
Capital Outlay	-	-	-	-	115,000	115,000
Total Requirements	17,251	26,280	55,297	28,901	166,950	167,450
Resources less Requirements	49,252	67,268	9,703	53,522	(71,950)	(72,450)

Marina

General Fund: Marina

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Proposed	2023-24 Approved
Resources						
Leases, Rents, and Fees	29,493	35,333	35,000	17,179	37,300	37,300
Miscellaneous Revenue	1,595	968	-	30	-	-
Grants & Restricted	6,500	-	3,000	-	-	-
Total Resources	37,588	36,301	38,000	17,209	37,300	37,300
Requirements						
Salaries and Wages	134	856	6,224	246	-	-
Payroll Taxes & EE Benefits	983	469	2,421	44	-	-
Personnel Services	1,117	1,325	8,645	290	-	-
Full Time Equivalent (FTE)					-	-
Insurance	-	-	10,033	-	-	-
Office Expenses	-	66	500	47	-	-
IT & Monitoring	-	-	-	14,287	-	-
Credit Card Fees	-	-	-	-	3,730	3,730
Dues & Subscriptions	-	-	-	1,890	-	-
Repairs & Maintenance	1,347	5,161	5,700	-	3,000	3,000
Supplies and Small Tools	2,960	4,712	-	4,756	2,000	2,000
Utilities and Communication	8,038	8,240	5,000	8,842	11,400	11,400
Contracted Services	-	123	-	-	2,500	52,500
Miscellaneous	-	-	-	-	500	500
Materials & Services	12,345	18,302	21,233	29,822	23,130	73,130
Total Requirements	13,462	19,627	29,878	30,112	23,130	73,130
Resources less Requirements	24,126	16,674	8,122	(12,903)	14,170	(35,830)

Sternwheeler

General Fund: Sternwheeler

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Proposed	2023-24 Approved
Resources						
Leases, Rents, and Fees	54,000	92,218	109,000	78,319	538,108	538,108
Miscellaneous Revenue	-	-	-	225	-	-
Total Resources	54,000	92,218	109,000	78,544	538,108	538,108
Requirements						
Salaries and Wages	-	-	7,293	14,104	153,326	153,326
Payroll Taxes & EE Benefits	-	-	1,301	1,386	72,040	72,040
Personnel Services	-	-	8,594	15,490	225,366	225,366
Full Time Equivalent (FTE)					4.5	
Insurance	-	-	8,284	3,200	166,300	166,300
Promotion and Advertising	-	-	-	63	19,000	19,000
Office Expenses	-	-	500	19	2,000	2,000
IT & Monitoring	-	-	-	-	2,500	2,500
Credit Card Fees	-	-	-	-	53,811	53,811
Dues & Subscriptions	-	-	-	-	5,000	5,000
Repairs & Maintenance	-	2,071	-	729	10,000	10,000
Supplies and Small Tools	-	-	-	2,825	17,250	17,250
Utilities and Communication	-	-	-	7,715	8,000	8,000
Professional Services	225	-	-	-	-	-
Contracted Services	2,400	10,142	-	21,526	2,000	2,000
Licenses & Fees	-	3,420	-	12,311	10,000	10,000
Travel and Meetings	-	-	500	-	2,000	2,000
Leases and Rents	-	-	-	13,070	-	-
Miscellaneous	-	-	-	90	10,000	10,000
Materials & Services	2,625	15,633	9,284	61,548	307,861	307,861
Capital Outlay	-	-	56,867	91,770	-	-
Capital Outlay	-	-	56,867	91,770	-	-
Total Requirements	2,625	15,633	74,745	168,808	533,227	533,227
Resources less Requirements	51,375	76,585	34,255	(90,264)	4,881	4,881

Marine Park and Recreational Areas - Events

General Fund: MPRA - Events	2020-21	2021-22	2022-23	2022-23	2023-24	2023-24
	Actual	Actual	Budget	Estimate	Proposed	Approved
Resources						
Leases, Rents, and Fees	56,528	70,867	120,000	107,161	100,000	100,000
Miscellaneous Revenue	150	-	-	-	-	-
Grants & Restricted	1,250	-	-	-	-	-
Total Resources	57,928	70,867	120,000	107,161	100,000	100,000
Requirements						
Salaries and Wages	20,257	43,743	49,375	58,557	45,967	45,967
Payroll Taxes & EE Benefits	1,686	6,428	19,202	11,695	22,842	22,842
Personnel Services	21,943	50,171	68,577	70,252	68,809	68,809
Full Time Equivalent (FTE)					1	
Insurance	-	-	1,658	-	-	-
Promotion and Advertising	8,043	2,137	3,500	946	2,300	2,300
Office Expenses	118	31	250	168	1,000	1,000
IT & Monitoring	-	-	-	780	-	-
Credit Card Fees	-	-	-	-	10,000	10,000
Supplies and Small Tools	20	617	1,000	-	1,000	1,000
Utilities and Communication	325	3,008	7,700	10,844	-	-
Contracted Services	-	722	-	-	-	-
Licenses & Fees	-	-	3,500	5,081	2,400	2,400
Community Services	615	7,305	-	-	-	-
Travel and Meetings	-	54	2,000	(55)	700	700
Education	-	-	-	107	-	-
Miscellaneous	-	-	1,500	-	1,000	1,000
Materials & Services	9,121	13,874	21,108	17,871	18,400	18,400
Total Requirements	31,064	64,045	89,685	88,123	87,209	87,209
Resources less Requirements	26,864	6,822	30,315	19,038	12,791	12,791

Marine Park and Recreational Areas - Parking – Security

General Fund: MPRA - Parking - Security	2020-21	2021-22	2022-23	2022-23	2023-24	2023-24
	Actual	Actual	Budget	Estimate	Proposed	Approved
Resources						
Leases, Rents, and Fees	19,605	81,204	93,000	76,858	80,000	80,000
Total Resources	19,605	81,204	93,000	76,858	80,000	80,000
Requirements						
Salaries and Wages	8,511	22,379	42,974	3,820	35,000	35,000
Payroll Taxes & EE Benefits	675	2,436	16,712	697	23,830	23,830
Personnel Services	9,186	24,815	59,686	4,517	58,830	58,830
Full Time Equivalent (FTE)						
Insurance	-	389	300	-	-	-
Promotion and Advertising	-	-	500	-	-	-
Office Expenses	-	629	600	115	1,000	1,000
IT & Monitoring	-	-	3,743	-	-	-
Credit Card Fees	-	-	-	-	8,000	8,000
Dues & Subscriptions	-	-	-	80	70	70
Repairs & Maintenance	918	4,285	2,000	719	-	-
Supplies and Small Tools	4,968	9,734	3,465	1,987	2,000	2,000
Utilities and Communication	20	1,305	1,500	504	-	-
Professional Services	1,618	65,600	-	-	-	-
Contracted Services	-	-	-	750	-	-
Licenses & Fees	3,000	3,590	1,339	7,890	400	400
Travel and Meetings	-	54	-	(54)	-	-
Education	-	-	700	-	1,000	1,000
Miscellaneous	110	200	1,249	-	-	-
Materials & Services	10,634	85,786	15,396	11,991	12,470	12,470
Total Requirements	19,820	110,601	75,082	16,508	71,300	71,300
Resources less Requirements	(215)	(29,397)	17,918	60,350	8,700	8,700

Development

General Fund: Development

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Proposed	2023-24 Approved
Resources						
Flex 5 Loan	-	5,414,000	1,000,000	1,000,000	-	-
Flex 6 loan	4,796,329	859,866	-	-	-	-
Loan Proceeds	4,796,329	6,273,866	1,000,000	1,000,000	-	-
Gorges Beer Land Sale	-	275,000	35,199	35,199	-	-
Loan Payments TIB & JJJ	257,394	-	-	-	-	-
Land Sale Ravenwood	-	-	-	-	-	-
Loan Repayments	257,394	275,000	35,199	35,199	-	-
ARPA	-	-	1,300,000	1,300,000	-	-
FS Grant (Port Fiscal Agent)	-	-	149,591	-	-	-
Legislative Appropriation (lottery funds)	-	-	2,400,000	-	2,400,000	2,400,000
Bridge of the Gods Trailhead Grant	-	-	-	-	178,000	178,000
Cascade Locks Trail System Grant	-	-	-	-	140,000	140,000
Bridge Strengthening Project Grant	-	-	-	-	6,000,000	6,000,000
Grants	-	-	3,849,591	1,300,000	8,718,000	8,718,000
Total Resources	5,053,723	6,548,866	4,884,790	2,335,199	8,718,000	8,718,000
Requirements						
Contracted Services	-	-	149,591	-	140,000	140,000
Materials & Services	-	-	149,591	-	140,000	140,000
ARPA	-	-	1,300,000	-	956,000	956,000
Flex 5 loan	-	-	1,000,000	787,263	-	-
Flex 5 Expansion	-	346,967	1,400,039	-	-	-
Bridge of the Gods Trailhead	-	-	-	-	178,000	178,000
Bridge Strengthening Project	-	-	-	-	6,000,000	6,000,000
Business Park Infrastructure	156,161	-	1,990,000	-	2,400,000	2,400,000
Flex 6	4,888,105	366,892	-	45,978	-	-
Flex 2	-	28,047	-	-	-	-
Flex 4	-	17,605	-	-	-	-
Vehicles	-	10,000	-	-	-	-
Vessel	-	-	-	168,598	-	-
Other	150,952	169,707	-	93,322	-	-
Capital Outlay	5,195,218	939,218	5,690,039	1,095,161	9,534,000	9,534,000
Total Requirements	5,195,218	939,218	5,839,630	1,095,161	9,674,000	9,674,000
Resources less Requirements	(141,495)	5,609,648	(954,840)	1,240,038	(956,000)	(956,000)

Non-Allocated

General Fund: Non-Allocated	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Estimate	2023-24 Proposed	2023-24 Approved
Capital Outlay	-	-	-	-	705,000	705,000
Capital Outlay	-	-	-	-	705,000	705,000
Debt Service	108,406	4,827,109	1,043,787	472,715	1,448,553	1,482,553
Debt Service	108,406	4,827,109	1,043,787	472,715	1,448,553	1,482,553
Contingency	-	-	907,311	-	900,000	900,000
Contingency	-	-	907,311	-	900,000	900,000
Reserver for Future Expenditure	-	-	1,015,530	-	1,157,300	1,157,300
Reserver for Future Expenditure	-	-	1,015,530	-	1,157,300	1,157,300
Unappropriated Ending Fund Balance	-	-	389,606	-	4,626,019	4,541,519
Unappropriated Ending Fund Balance	-	-	389,606	-	4,626,019	4,541,519
Total Requirements	108,406	4,827,109	3,356,234	472,715	8,836,872	8,786,372
Resources less Requirements	(108,406)	(4,827,109)	(3,356,234)	(472,715)	(8,836,872)	(8,786,372)

Salary Schedule

Employees, Benefits & Tax Cost for 2023-2024
CPI 7.6%

Name	Salary	13.30% or 17.32%										Total
		PERS	Medicare	SS	W/C	Fam Leave	SUTA	Dental	Medical	Disability		
Full Time												
Salary Staff												
GM	\$ 106,000.00	\$ 14,098.00	\$ 1,537.00	\$ 6,572.00	\$ 378.00	\$ 1,060.00	\$ 5,300.00	\$ 672.00	\$ 11,640.00	\$ 475.00	\$ 147,732.00	
Ops Manager	\$ 83,584.00	\$ 11,117.00	\$ 1,212.00	\$ 5,182.00	\$ 378.00	\$ 836.00	\$ 4,179.00	\$ 672.00	\$ 11,640.00	\$ 475.00	\$ 119,275.00	
Maintenance Manager	\$ 75,274.00	\$ 10,012.00	\$ 1,049.00	\$ 4,667.00	\$ 2,661.00	\$ 753.00	\$ 3,764.00	\$ 708.00	\$ 11,640.00	\$ 475.00	\$ 111,003.00	
Accountant	\$ 80,000.00	\$ 10,640.00	\$ 1,160.00	\$ 4,960.00	\$ 378.00	\$ 800.00	\$ 4,000.00	\$ 672.00	\$ 11,640.00	\$ 475.00	\$ 114,725.00	
Total	\$ 344,858.00	\$ 45,867.00	\$ 4,958.00	\$ 21,381.00	\$ 3,795.00	\$ 3,449.00	\$ 17,243.00	\$ 2,724.00	\$ 46,560.00	\$ 1,900.00	\$ 492,735.00	
Hourly Staff												
Toll Collector SW	\$ 32,695.00	\$ 4,349.00	\$ 474.00	\$ 2,027.00	\$ 802.00	\$ 327.00	\$ 1,635.00	\$ 672.00	\$ 11,640.00	\$ 475.00	\$ 55,096.00	
Toll Collector TC	\$ 63,584.00	\$ 8,457.00	\$ 922.00	\$ 3,959.00	\$ 802.00	\$ 636.00	\$ 3,179.00	\$ 672.00	\$ 11,640.00	\$ 475.00	\$ 94,326.00	
Toll Collector EG	\$ 39,569.00	\$ 5,223.00	\$ 574.00	\$ 2,453.00	\$ 802.00	\$ 396.00	\$ 1,979.00	\$ -	\$ 11,640.00	\$ 475.00	\$ 51,471.00	
Event Coordinator	\$ 45,967.00	\$ 4,784.00	\$ 522.00	\$ 2,213.00	\$ 378.00	\$ 360.00	\$ 1,798.00	\$ 672.00	\$ 11,640.00	\$ 475.00	\$ 68,809.00	
Parking	\$ 35,000.00	\$ 3,605.00	\$ 507.00	\$ 2,170.00	\$ 2,661.00	\$ 350.00	\$ 1,750.00	\$ 672.00	\$ 11,640.00	\$ 475.00	\$ 58,830.00	
Maintenance Worker 2	\$ 63,875.00	\$ 8,496.00	\$ 926.00	\$ 3,960.00	\$ 2,661.00	\$ 639.00	\$ 3,194.00	\$ 708.00	\$ 11,640.00	\$ 475.00	\$ 96,574.00	
Maintenance Worker 1	\$ 48,343.00	\$ 6,430.00	\$ 701.00	\$ 2,998.00	\$ 2,661.00	\$ 483.00	\$ 2,417.00	\$ 672.00	\$ 11,640.00	\$ 475.00	\$ 76,820.00	
Maintenance Worker	\$ 44,225.00	\$ 5,882.00	\$ 641.00	\$ 2,742.00	\$ 2,661.00	\$ 442.00	\$ 2,211.00	\$ 672.00	\$ 11,640.00	\$ 475.00	\$ 71,591.00	
Accounting Specialist	\$ 74,350.00	\$ 12,877.00	\$ 1,078.00	\$ 4,610.00	\$ 378.00	\$ 744.00	\$ 3,718.00	\$ 672.00	\$ 11,640.00	\$ 475.00	\$ 110,542.00	
Secretary	\$ 42,524.00	\$ 6,177.00	\$ 617.00	\$ 2,637.00	\$ 378.00	\$ 425.00	\$ 2,156.00	\$ 1,052.00	\$ 11,640.00	\$ 475.00	\$ 67,530.00	
Project Coordinator	\$ 49,059.00	\$ 6,525.00	\$ 711.00	\$ 3,042.00	\$ 378.00	\$ 491.00	\$ 2,433.00	\$ 781.00	\$ 11,640.00	\$ 475.00	\$ 75,555.00	
Receptionist	\$ 30,160.00	\$ 4,011.00	\$ 437.00	\$ 1,870.00	\$ 378.00	\$ 302.00	\$ 1,510.00	\$ 672.00	\$ 11,640.00	\$ 475.00	\$ 51,455.00	
Total	\$ 569,351.00	\$ 76,295.00	\$ 8,110.00	\$ 34,681.00	\$ 14,940.00	\$ 5,595.00	\$ 27,970.00	\$ 7,917.00	\$ 128,040.00	\$ 5,700.00	\$ 878,599.00	
Part Time												
Toll Collector LS (1560 hours)	\$ 24,608.00	\$ 4,262.00	\$ 357.00	\$ 1,526.00	\$ 684.00	\$ 246.00	\$ 1,216.00	\$ -	\$ -	\$ 475.00	\$ 33,374.00	
Toll Collector DD (1040 hours)	\$ 15,107.00	\$ 2,009.00	\$ 219.00	\$ 937.00	\$ 360.00	\$ 151.00	\$ 755.00	\$ -	\$ -	\$ 475.00	\$ 20,013.00	
Toll Collector (1040 hours)	\$ 15,297.00	\$ 2,035.00	\$ 222.00	\$ 949.00	\$ 360.00	\$ 153.00	\$ 765.00	\$ -	\$ -	\$ 475.00	\$ 20,256.00	
Toll Collector CS (832 hours)	\$ 11,814.00	\$ 1,571.00	\$ 171.00	\$ 733.00	\$ 300.00	\$ 118.00	\$ 591.00	\$ -	\$ -	\$ -	\$ 15,298.00	
Toll Collector DS (520 hours)	\$ 7,833.00	\$ 1,042.00	\$ 114.00	\$ 486.00	\$ 200.00	\$ 78.00	\$ 392.00	\$ -	\$ -	\$ -	\$ 10,145.00	
Maintenance TC (1040 hours)	\$ 26,000.00	\$ 3,458.00	\$ 377.00	\$ 1,612.00	\$ 1,331.00	\$ 260.00	\$ 1,300.00	\$ 1,052.00	\$ -	\$ 475.00	\$ 35,865.00	
Seasonal - Main (1500 hours)	\$ 25,500.00	\$ -	\$ 370.00	\$ 1,581.00	\$ 1,331.00	\$ 255.00	\$ 1,275.00	\$ -	\$ -	\$ -	\$ 30,312.00	
Seasonal - Main (1500 hours)	\$ 25,500.00	\$ -	\$ 370.00	\$ 1,581.00	\$ 1,331.00	\$ 255.00	\$ 1,275.00	\$ -	\$ -	\$ -	\$ 30,312.00	
Seasonal - Main (860 hours)	\$ 14,620.00	\$ -	\$ 212.00	\$ 906.00	\$ 1,331.00	\$ 146.00	\$ 731.00	\$ -	\$ -	\$ -	\$ 17,946.00	
Sternwheeler Ops Mgr	\$ 50,770.00	\$ 8,794.00	\$ 737.00	\$ 3,148.00	\$ 2,691.00	\$ 508.00	\$ 2,539.00	\$ 708.00	\$ 11,640.00	\$ -	\$ 81,535.00	
Captain	\$ 19,200.00	\$ 279.00	\$ 279.00	\$ 1,191.00	\$ 1,018.00	\$ 192.00	\$ 960.00	\$ 295.00	\$ 4,850.00	\$ -	\$ 27,985.00	
Engineer	\$ 25,056.00	\$ 4,340.00	\$ 364.00	\$ 1,554.00	\$ 1,328.00	\$ 251.00	\$ 1,253.00	\$ 708.00	\$ 11,640.00	\$ -	\$ 46,494.00	
Deckhand	\$ 16,000.00	\$ -	\$ 232.00	\$ 992.00	\$ 848.00	\$ 160.00	\$ 800.00	\$ -	\$ -	\$ -	\$ 19,032.00	
Deckhand -PT	\$ 8,700.00	\$ -	\$ 127.00	\$ 540.00	\$ 462.00	\$ 87.00	\$ 435.00	\$ -	\$ -	\$ -	\$ 10,351.00	
Hospitality Lead	\$ 17,600.00	\$ -	\$ 256.00	\$ 1,092.00	\$ 933.00	\$ 176.00	\$ 880.00	\$ -	\$ -	\$ -	\$ 20,937.00	
Hospitality	\$ 16,000.00	\$ -	\$ 232.00	\$ 992.00	\$ 848.00	\$ 160.00	\$ 800.00	\$ -	\$ -	\$ -	\$ 19,032.00	
Graveyard Differential \$0.30	\$ 1,000.00	\$ 133.00	\$ 15.00	\$ 62.00	\$ 5.00	\$ 10.00	\$ 50.00	\$ -	\$ -	\$ -	\$ 1,275.00	
Swing Differential \$0.15	\$ 1,000.00	\$ 133.00	\$ 15.00	\$ 62.00	\$ 3.00	\$ 10.00	\$ 50.00	\$ -	\$ -	\$ -	\$ 1,273.00	
Port Commission												
Total	\$ 321,605.00	\$ 27,777.00	\$ 4,669.00	\$ 19,944.00	\$ 120.00	\$ 3,216.00	\$ 16,067.00	\$ 2,763.00	\$ 28,130.00	\$ 1,900.00	\$ 441,555.00	
EMPL OVEE TOTAL	\$ 1,235,814.00	\$ 149,939.00	\$ 17,737.00	\$ 76,006.00	\$ 34,219.00	\$ 12,260.00	\$ 61,280.00	\$ 13,404.00	\$ 202,730.00	\$ 9,500.00	\$ 1,812,889.00	

Debt Service

		7/1/2023	Lender
	Business Park Road Improvements	\$ 48,637.80	Business Oregon
	Herman Creek Flex #1	\$ 592,941.72	Business Oregon
Estimated	Herman Creek Flex #2 & #4	\$ 1,888,000.00	Business Oregon
	Business Park Flex #5 pFriem	\$ 6,250,468.70	Umpqua Bank
Estimated	Business Park Flex #6 Renewal	\$ 5,703,086.00	Business Oregon
	Vehicle 2021 Chevrolet Truck	\$ 63,530.81	Santander Bank
	Total Long Term Debt	\$ 14,546,665.03	

Fiscal Year Debt Service - Payment Details

<u>Revenue Fund</u>		<u>Interest</u>	<u>Principal</u>	<u>Total</u>
Estimated	<u>Business Park Road Improvements</u>			
	12/1/2023	\$ 3,167.36	\$ 14,693.64	\$ 17,861.00
	<u>Herman Creek Flex #1</u>			
	9/15/2023	\$ 6,523.20	\$ 7,535.18	\$ 14,058.38
	12/15/2023	\$ 6,439.47	\$ 7,618.07	\$ 14,057.54
	3/15/2024	\$ 6,355.67	\$ 7,701.87	\$ 14,057.54
	6/15/2024	\$ 6,270.95	\$ 7,786.59	\$ 14,057.54
	Estimated Debt Service:	\$ 25,589.29	\$ 30,641.71	\$ 56,231.00
	<u>Herman Creek Flex #2 & #4</u>			
	9/1/2023	\$ 156,241.94	\$ 16,403.31	\$ 172,645.25
12/1/2023	\$ 20,073.86	\$ 16,569.39	\$ 36,643.25	
3/1/2024	\$ 19,906.09	\$ 16,737.16	\$ 36,643.25	
6/1/2024	\$ 19,736.63	\$ 16,906.62	\$ 36,643.25	
Estimated Debt Service:	\$ 215,958.52	\$ 66,616.48	\$ 282,575.00	
<u>Business Park Flex #5 pFriem</u>				
12/15/2023	\$ 90,325.90	\$ -	\$ 90,325.90	
6/15/2024	\$ 90,324.10	\$ 214,000.00	\$ 304,324.10	
Estimated Debt Service:	\$ 180,650.00	\$ 214,000.00	\$ 394,650.00	
<u>Business Park Flex #6 Renewal</u>				
9/1/2023	\$ 349,105.02	\$ 54,172.67	\$ 403,277.69	
12/1/2023	\$ 37,706.50	\$ 54,534.27	\$ 92,240.77	
3/1/2024	\$ 37,342.48	\$ 54,898.29	\$ 92,240.77	
6/1/2024	\$ 36,976.03	\$ 55,264.74	\$ 92,240.77	
Estimated Debt Service:	\$ 461,130.03	\$ 218,869.97	\$ 680,000.00	
<u>Vehicle 2021 Chevrolet Truck</u>				
9/1/2023	\$ 1,177.70	\$ 7,440.30	\$ 8,618.00	
3/1/2024	\$ 1,039.78	\$ 7,578.22	\$ 8,618.00	
Estimated Debt Service:	\$ 2,217.48	\$ 15,018.52	\$ 17,236.00	
	<u>Total Debt Service</u>	\$ 888,712.68	\$ 559,840.32	\$ 1,448,553.00

THE PORT OF CASCADE LOCKS
BOARD OF PORT COMMISSIONERS
CASCADE LOCKS, OREGON

RESOLUTION 2023-4

**A RESOLUTION TRANSFERRING ALLOCATIONS WITHIN THE 2022-2023
BUDGET**

WHEREAS it is necessary to make budget adjustments in the 2020-21 budget to make sure that Port expenditures do not go over in any categories and:

WHEREAS budget adjustments are necessary due to much new and unanticipated expenditure and:

THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Port of Cascade Locks does hereby authorize the following transfers for the 2022-2023 Budget year:

1. Transfers within the Materials and Services line items needed are \$1,000 to Office Supplies and \$5,000 to Licenses and Fees.

2. Transfer coming from Miscellaneous in the amount of \$6,000.

ADOPTED, this. 15th day of June 2023.

BY: _____

Jess Groves, Commission President

BY: _____

Joeline Caldwell, Sec. Treas.