

PORT OF CASCADE LOCKS

A Supplemental Budget meeting of the POCL Commission and Budget Committee was held Thursday October 29, Cascade Locks, Oregon 97014.

1. **MEETING CALLED TO ORDER:** Budget meeting called to order at 6:00 p.m.
 - **ROLL CALL:**
 - Commission Present:** Groves, Caldwell Bump, Lorang, and Stipan were present.
 - Budget Members (BM):** Donna Mohr, Myra Walker, Terry Zwanziger, Rob Peterson and Diana Reedy VanWinkle were present
 - Others present:** GM Olga Kaganova, , Accounting Specialist Melissa Warren, Secretary Sally Moore and Adrienne Acosta.
 - **Modifications, Additions and changes to the Agenda**
 - **DECLARATION OF POTENTIAL CONFLICT OF INTEREST:** Commission President Groves declared a potential conflict of interest. Budget member Donna Mohr declared a potential conflict of interest.
2. **Public Comment:** None
3. **Commission Business Action Items:** GM Kaganova reviewed revenue since July 2020 and reviewed proposed expenses. Revenue on the bridge was higher than expected. The Port has received monies from the CARES Act due to COVID. These monies include the purchase of a new vehicle for Security and the parking program. GM Kaganova has recommended adding a new Security Officer for the parking and security program and is working on the job description. She recommends saving money by adding a Data Analyst and a new Clerk to do parking, toll transponders and other monetary duties. The Budget Committee wanted more time and asked for more information on these new expenses. So another meeting was scheduled for November 5, 2020.
 - a. Action to approve Supplemental Budget and adopt Resolution 2020-7
 - b. No action was taken. A meeting was scheduled for further review of the budget on Thursday November 5, 2020 at 6pm. This will be in combination of the Regular Port Commission meeting.
4. **ADJOURNMENT** – BM Caldwell made a motion to adjourn the meeting. Seconded by BM Stipan. The motion was unanimous.

THE MEETING WAS ADJOURNED AT 7:28 PM.

Port of Cascade Locks:



Jess Groves, President
Port Commission

Attest:



Joenne Caldwell, Secretary
Port Commission

DATE APPROVED: 11/5/2020

Prepared by: Sally Moore