

Port of Cascade Locks

The Port of Cascade Locks Commission Business Meeting was held Thursday, March 21, 2019 at the City of Cascade Locks Council Chambers, Cascade Locks, OR 97014.

- 1) **Commission meeting called to order:** CP Groves called the meeting to order at 6:00pm.
 - **Pledge of Allegiance**
 - **Roll Call:** Commissioners Groves, Stipan, Caldwell, Lorang and Bump were present. **Others Present:** GM Paul Koch, Accounting Specialist Melissa Warren, Bridge of the Gods Manager Ryan Vollans, Deputy GM Olga Kaganova, Government Relations Director Mark Johnson, Secretary Sally Moore, Port Counsel Laura Westmire, Julie Tucker and camera operator Marianne Bump.
Additions & changes to the agenda: GM Koch created a new Item 2a. a report from Julie Tucker, owner of Emerald Systems. He added Item. 2f. a status report on Thunder Island Brewing and Item 2g a presentation from Butch Miller on the Hood River Energy Task Force. GM Koch also added Executive Session under ORS 192.660(2)(a), Employment of public officers, employees and agents, if the body has satisfied certain prerequisites.
 - **Declaration of Potential Conflicts of Interest: None**
- 2) **Public Comment (Speakers may be limited to three (3) minutes): None**
- 3) **Special Presentations & Reports by outside resources, staff & Government Officials**
 - a. **Status update on Emerald Systems, owner Julie Tucker**– Julie Tucker, owner of Emerald Systems, a cardboard recycling company in the Port's Herman Creek Business Complex and lessee, thanked the Commission for putting up with all of their cardboard that was kept outside; she stated it has been all cleared out now. Julie stated they are no longer taking Hood River cardboard or garbage. Julie stated they are writing a grant with Tri-County Hazardous Waste Program and they are ending the recycling program with Hood River County. Julie stated they will now focus on big companies in the area such as Google, Insitu, Cardinal Glass and grocery stores. She noted this allows them to have the materials go straight to the market. Julie stated she would like to get involved in Community programs such as Earth Day and reach out to the schools as well. CP Groves stated Julie is an Electrical Engineer by trade. Julie stated her focus is zero waste. Julie stated that Emerald Systems will have an Open House on April 22.
 - b. **Review of DC lobbying trip** CP Groves stated that Mark Johnson did a great job getting all of the appointments in DC set up. CP Groves stated one of the goals of the trip was to change the language for Title 23; enabling the Port to accept Federal Grant monies for the Bike/Ped Overcrossing on the Bridge of the Gods. Government Relations Director Mark Johnson reported that the Mission to DC trip was successful and was a great team building exercise. They met with many relevant members of the Congressional Delegation; and in some cases, their staff. Deputy GM Olga Kaganova stated that her and CP Groves visited the Department of Transportation in Washington, DC and asked some questions about the grants that are currently available. Olga stated there is a Build and/or Infra Grant. The Infra grant is out of cycle and requires a higher match. The Build grant has no match and is

targeted to smaller communities. Olga stated they gave the Port's Transportation Scoping Project to the U.S. Dept of Transportation. The BUILD grant will allow bundling of projects. Olga stated one of the next steps is to locate a grant writer for the Bridge of the Gods Bike/Ped Overcrossing Project. CP Groves stated this grant is a good fit for the Port. The Request for Proposal (RFP) comes out in March and the Port will need to hire a grant writer to get this done quickly. CP Groves stated, " we fit this grant like a glove". Olga stated this money would be available in the 20-21 budget.

- c. **Status update on legislation and government relations** – Government Relations Director Mark Johnson presented draft Oregon House Bill 3378 sponsored by State Representative Anna Williams and Senator Chuck Thomsen. This bill would appropriate money to add a bicycle pedestrian crossing to the Bridge of the Gods. Mark stated the crossing would make the bridge more stable seismically and complete the Pacific Crest Trail. This public hearing is now scheduled for April 9 at 8am in Salem and will be streamed online. There is a lot of support from PCTA and bike groups. Mark stated the Port presented Matt Garrett with ODOT, a picture of Lindbergh flying under the Bridge of the Gods and thanking him again for the help with the 2013 bridge weight restriction. Matt is retiring at the end of June 2019. Mark stated they had a good meeting with the Bureau of Indian Affairs (BIA) in DC. Mark stated to see the bipartisan collaboration for CL is good and they are working seamlessly together. Mark stated they were able to meet with Jaime Herrera Beutler. Mark stated they Port met with House Speaker Tina Kotek and he thinks she will help the Port be successful in the Bridge bill.
- d. **Verbal status report on Toll Technology project at the Bridge of the Gods** –
 - i. **Report by BOG Manager Ryan Vollans regarding cost comparisons and other matters** - Ryan presented graphics showing different cost comparisons with different options that the Port has to purchase regarding the Tolling Technology. No action was taken. Staff will rewrite the agreement from the Port perspective quoted GM Koch. GM Koch stated this agreement will come back to the Commission for review in 30 days. Commissioner Lorang would like to know how this agreement compares to other Tolling Agreements. GM Koch responded that he will find out that answer and respond back to the Commission.
 - ii. **Review of redline agreement with Port of Hood River** – Port Counsel Laura Westmire reviewed the proposed redline Agreement that was reviewed by the Port of Hood River and the Port of Cascade Locks regarding the Tolling Technology Breezeby program with the Commission. The Port would like to see daily deposits instead of weekly made and share the same back office. The Port will set up a meeting with the Port of Hood River to discuss the items they would like to agree upon. The Port would like to stay on the timeline and have the tolling system installed by December 31, 2019.
- e. **Status review of pFriem and Renewal Workshop projects** – Economic Development and Property Manager Don Mann reported that the Port will submit a loan application to Business

Oregon for the pFriem building project. The application will ask for \$4.5 million. He stated the permits to the City have been submitted. The Port plans to start building June 3, 2019 and hope to be finished by December 31, 2019. Don stated that a decision will be made on March 28, 2019 on whether The Renewal Workshop will construct a bigger building on Port property.

- f. **Status report on Thunder Island Brewing** - Don stated Thunder Island Brewing will be breaking ground very soon. The Port will be meeting with their project manager on April 12, 2019 for an update on their project.
- g. **Report on the Hood River Energy Task Force** – Energy Task Force Representative Butch Miller reported that they had their first meeting. They reviewed the subcommittees. There are now four. Butch will be on the Transportation subcommittee and Building and Design subcommittee. Butch stated that that Council suggested they would like \$10,000 from the Port. Government Relations Director Mark Johnson suggested that Cascade Locks should be based on their carbon footprint. . Butch stated the next meeting is April 18, 2019.

4) **Consent Agenda (Consent Agenda may be approved in its entirety in a single motion. Items are considered routine. Any Commissioner may make a motion to remove any item from the Consent Agenda for individual discussion).**

- a. **Approval of minutes for budget meetings December 6, 2018 and December 20, 2018**
- b. **Approval of bills in the amount of \$170,684.35**
- c. **Approval of February payroll in the amount of \$74,613.58**

COMMISSIONER LORANG MADE A MOTION TO APPROVE THE CONSENT AGENDA AS STATED. SECONDED BY COMMISSIONER STIPAN. The motion was unanimous. 5-0.

5) **Commissioner comments and Commission sub-committee reports** – Commissioner Stipan stated he is grateful for the people that went to Washington DC. He stated he is grateful for what the Sally and Melissa in the Office is doing. Commissioner Caldwell stated that little Cascade Locks is known in DC. She thanked Bridge Manager Ryan Vollans for all his hard work. CP Groves stated that he thinks dredging will happen on Herman Creek as he is a member of the NOAA council.

6) **Commission Business Action Items - None**

6) **General Manager's Report # 95:** GM Koch stated the City/Port Joint Work Group (JWGED) was formed in 2011 to work toward the creation of job and strengthening the local economy. They make recommendations to the Port and the City such as the public access to the waterfront in the Business Park last year and to public affordable housing in Cascade Locks. GM Koch stated they are working on a proposal to develop a Family and Youth Service program in Cascade Locks. JWGED also works on overall economic development. GM Koch reported that Port Engineer Darrin Eckman is working on the Master Plan for the use of the UPPR property at the entry of Marine Park. The property could hopefully be used for additional parking and to replace the Maintenance building that burned down. GM Koch stated there was an orientation for the two new City Council Members. This

was done to familiarize them on how the Port operates. GM Koch reported that Event Coordinator Jan McCartan is recruiting the Windsurfing Association to volunteer to keep Blackberry Beach clean and safe. GM Koch stated House 3 work is almost complete and there will be an open house soon.

The Commission recessed out of Regular Session at 8:18pm and went into Executive Session at 8:34pm.


7) Executive Session under ORS.192.660. (2) (e) Real Property Negotiations –

The Commission came out of Executive Session at 9:25pm and went into Regular Session at 9:25pm.

8) Any action taken as a result of Executive Session - None

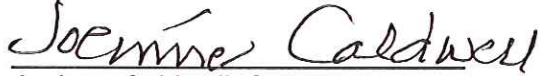
9) Adjournment: COMMISSIONER CALDWELL MADE A MOTION TO ADJOURN THE MEETING. SECONDED BY COMMISSIONER BUMP. The motion was unanimous. 5-0. The meeting adjourned 9:30.

Port of Cascade Locks:



Jess Groves, President
Port Commission

Attest:



Joenne Caldwell, Secretary
Port Commission

DATE APPROVED: 6-20-2019
Prepared by: Sally Moore