

Port of Cascade Locks

The Port of Cascade Locks Commission Business Meeting was held Thursday August 2, 2018 at the City of Cascade Locks Council Chambers, Cascade Locks, OR 97014.

- 1) **Commission meeting called to order:** CP Groves called the meeting to order at 6:00pm.
 - **Pledge of Allegiance**
 - **Roll Call:** Commissioners Groves, Bump, Lorang, Stipan and Caldwell were present.
Others Present: GM Paul Koch, Accounting Specialist Melissa Warren, Secretary Sally Moore, Bridge of the Gods Manager Ryan Vollans, City Administrator Gordon Zimmerman, Diana Reedy-VanWinkle and Camera Operator Betty Rush.
 - **Modification, Additions & changes to the agenda:** - GM Koch deleted Items 3b. and 3c. He added a new 3b.; a financial report.
 - **Declaration of Potential Conflicts of Interest:** - None
- 2) **Public Comment (Speakers may be limited to three (3) minutes – None**
- 3) **Special Presentations & Reports by outside resources, staff & Government Officials –**
 - a. **Report of City – City Administrator Gordon Zimmerman** CA Zimmerman thanked the Port for all the great work bringing more businesses to the City. He noted are trying to keep up with all the electrical needs. He stated the water project will give the City and Port enough water. The waste water project will be able to handle what is planned CA Zimmerman stated that they have applied to EPA for a \$3.3 million grant/loan with a 20% match from the Port. The City has also asked the state government for half of the money to upgrade the electrical utilities. He noted the City still needs \$550,000.00. The City will look at an ODOT program at \$100,000 to rebuild Benson and Watts Streets. Zimmerman stated that next year, WaNaPa Street will be paved by ODOT. Commissioner Caldwell asked if there will be a need for more monies for charging electrical cars;
 - b. **June 2018 Financials – Accounting Specialist Melissa Warren –** Melissa reviewed the financials with the Commission as well as the quarterly revenue resources.
- 4) **Commissioner and Commission sub-committee reports:** Commissioner Caldwell stated that she attended a subcommittee meeting for the Pony Task Force. This subcommittee will be gathering information to get costs and designs to take to SHPO. She stated the estimated cost may be \$3.5 million dollars for the new building. Commissioner Caldwell stated that Lynn Moore, Hood River County Museum Director came to a meeting and spoke to the Task Force, stating they receive a stipend from Hood River County. There may be some financing available from the County for Cascade Locks. She noted she is working with OPB and *Oregon Experience* to put together a portfolio on the history of Cascade Locks. She stated the estimated cost is \$100,000 to maintain House 1 (The Museum). Commissioner Stipan stated that so many people are coming to CL from all over the world and are looking forward to having the Historic Highway reopened. Commissioner Caldwell stated she is happy with the staff and crews as the Park looks so good. CP Groves stated he met with Chuck Hinman and Chuck is very happy that they received the Best Western Award for Customer Service. CP Groves discussed the traffic circle concept with Chuck. He and his partners are interested in seeing how it will affect the parking lot at the Bridgeside. CP Groves suggested the Commissioners go up and look at the new water tank; adding it is a little bit bigger than anticipated. CP Groves stated that he and Ryan met with some of the stakeholders regarding the Bike/Ped crossing on the bridge. He would like to take some of the legislators out on the

bridge with flaggers, so they can see the need for the safety of the overcrossing project. CP Groves stated Tim Farrell will be sending out a sculpture to CL for one year. Port Attorney Tommy Brooks is working on the contract. CP Groves stated Senator Thomsen came to the Business Park and that he helped the Port get the \$500,000 for the improvements there.

5) Commission Business Action Items

Bridge of the Gods Manager Ryan Vollans stated that Kapsch will provide the transponder technology. The plan involves the MOU with Hood River, PSquare and Kapsch. The cost of the equipment for this is \$82,155 and this will come from the Bridge Set Aside fund. There will be a timeline added to the plan as well.


a. Action to enter into an Agreement with Kapsch to install transponder tolling technology at the Bridge of the Gods

COMMISSIONER LORANG MADE A MOTION TO ENTER INTO AN AGREEMENT WITH KAPSCH TO INSTALL TRANSPONDER READERS AND RELATED TECHNOLOGY AT THE BRIDGE OF THE GODS DIRECT STAFF AND ATTORNEY TO REVISE AGREEMENT AND AUTHORIZE THE PRESIDENT TO SIGN. SECONDED BY COMMISSIONER STIPAN. The motion was unanimous. 5-0.

GM Koch stated he got a phone call from Union Pacific Railroad this morning and they are in a position within the next two to three weeks to come forward to say they will give the property to the Port. He is unsure if it will be donated or will be a lease at this as the Railroad may need to use the property from time to time. This is the property that the Maintenance building that burned to the ground was on. This also includes part of the parking lot in the Sternwheeler and Marina area.

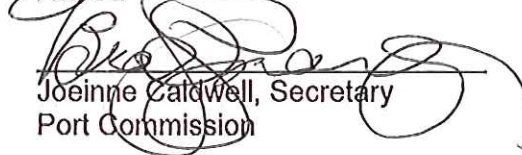
6) Adjournment: COMMISSIONER GROVES ADJOURNED THE MEETING. AT 7:05PM.

Port of Cascade Locks:



Jess Groves, President
Port Commission

Attest:



Joanne Caldwell, Secretary
Port Commission

DATE APPROVED: 12/9/18
Prepared by: Sally Moore